

Moving Checklist

4 Weeks Prior to Move

- Set up a calendar for your move.
- Have a garage sale.
- Contact a local charity to donate any unneeded furniture.
- Gather moving supplies, boxes, tape, rope, etc.
- Collect doctors, dentists, medical and school records
- Collect all financial, tax and employment documentation that may be needed for your loan.
- Contact your insurance company to transfer your policies (life, auto, homeowners)

3 Weeks Prior to Move

- Arrange a cut-off date and a date for new service with your utility companies (telephone, gas, electric, water, garage, and cable)
- Call friends and relatives and let them know you are moving.
- Check out Voter Registration information.
- Donate canned goods to a local charity.
- Send out change of address forms to newspapers, magazines, and associations.
- Notify the post office of your move. Fill out a change of address card.
- Review tax deductions on moving expenses.

2 Weeks Prior to Move

- Transfer stocks, bonds, bank accounts, and contents of safety deposit boxes.
- Start packing.
- Check ALL previous items, you still have time!

1 Week Prior to Move

- Clean your refrigerator and let it air out at least 24 hours before moving.
- Drain outdoor equipment: water from hoses, propane tanks from barbeque grills, and gas and oil from lawn movers.
- Discard any aerosol cans, paint, oils, flammable, and/or toxic chemicals.
- Label items you need to easily access and place them in a separate room or closet.
- Arrange for pest control before moving into your new home, especially on new construction

Moving Day

- RELAX!
- Remember that those items packed last will be unloaded first.
- Once everything is out of the house, take one last look through the house: cabinets, closets, behind doors, attics, stairwells, overhead in the garage, outside the home, and any storage sheds.

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